

Date: 29-02-2024

LETTER OF TRANSFER

To,
Fatima Moon
Collection - Support Department
Flat No 16, 4th floor, Rehmat Manzil, Saddar, Karachi.

Sub: - Transfer order to another Department

Dear Fatima Moon,

We would like to inform you that you are transferred from the "Collection - Support" to the "Collection - Operations" with the post of **Litigation Support Officer** with effect from **29-02-2024**.

Your basic pay will remain the same till further notice by Management. You will be on probation period of 3 month(s) starting **29-02-2024**. You will not be entitled to any other benefits, other than as mentioned in your appointment letter issued to you. Company's, other rules and regulations applicable to you remain unchanged.

Please do contact HR in case of any clarifications.


Best Regards,

Appedology (Pvt.) Ltd.
Human Resources
Appedology Pvt. Ltd.